



Archive One *for Domino*

Control your data before it controls you

Archive One for Domino:

- ▶ Automatically copies all mail and calendar items to secure storage to ensure retention for compliance to various regulatory mandates
- ▶ Enables eDiscovery for administrators and compliance officers
- ▶ Offers enhanced retention management by ensuring content is destroyed or removed automatically when no longer required
- ▶ Random sampling of eDiscovery results ensures accuracy and validity of search parameters

As the primary method of communication used by businesses worldwide, the increase in both the number and the size of email messages presents a growing challenge to systems administrators. As they strive to balance the regulatory mandated need to retain electronically stored information with accessibility and the cost of storage, administrators are turning increasingly to automation tools to make sense of and properly organize content from a variety of sources.

As lawmakers and regulators turn their attention increasingly to the provision of electronic content for litigation and compliance purposes, it is vital that any archiving product includes substantial and comprehensive eDiscovery functionality.

Archive One for Domino helps organizations overcome these challenges by providing much more than just email archiving. It offers fully automated data management to aid compliance, eDiscovery and retention management of all emails - from the moment they are received by the Domino server until the time they are no longer needed.





Easy to set up, easy to run

Archive One is quicker and easier to install and setup than any other comparable product on the market today. A typical install will never take longer than a couple of hours, even for tens of thousands of mailboxes.

Automated compliance capture

It is vital to ensure that all relevant content is stored securely to help an organization meet regulatory requirements such as Sarbanes-Oxley, ISO, HIPAA, Basel II, MiFID, and others. Archive One can extract and store a copy of every mail sent or received by either specific members of your organization or indeed all members of staff.

Depending upon specific regulations, secure archives can be stored onto existing storage or onto dedicated devices, such as WORM drives.

eDiscovery

Organizations need to respond to litigation requests for electronically stored documents through a simple and intuitive interface. All content can be searched on over 20 criteria, including:

- ▶ Filename, size, age, location
- ▶ Full email metadata information such as To, From, cc, bcc, created date, delivered date, etc
- ▶ Text within the email subject, body and attachment

Criteria can be combined using Boolean operators to further increase the accuracy of the search. Content that is returned by a search can be moved directly to another file-folder or mailbox for review by the relevant department or authority.

Archive One provides the highest number of possible search criteria in the industry today. Without such granularity, search terms can return false positives which swamp useful content. This in turn results in a necessity to manually review results, effectively removing the benefit of eDiscovery.

Sampling and legal hold

Sampling forms a necessary part of a litigation search as it allows the accuracy and validity of search parameters to be tested prior agreeing them with opposing counsel. Once agreed, the parameters of the search cannot be changed.

By reviewing just a sample of the content that would be found, the accuracy of search terms can be verified easily, allowing the terms to be improved if necessary. Once discovered, emails can also be placed on Legal Hold, which prevents them from being deleted either by accident or deliberately.

Support

Lotus Domino Messaging Server, Lotus Domino Enterprise Server, Lotus Domino Express Release V7.x & V8.x, and Domino on any supported operating system.

About C2C

C2C offers automated data archiving and management for email, files and SharePoint content, optimizing performance, reducing storage management costs and minimizing risks associated with critical data - helping you to control your data before it controls you.

C2C products and services also include:

- ▶ Professional Services from expert consultants with detailed experience implementing C2C solutions
- ▶ Training to give you full control over the operation, maintenance and evolution of your system
- ▶ Technical Support so you always have someone to talk to who understands your requirements

C2C is a privately held company established in 1992 with offices in Springfield & Westborough, MA, US and Reading, UK and an accredited reseller network that extends throughout the world.



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